

Sheringham Woodfields School



Sheringham Woodfields School
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Registered Charity: Friends of Sheringham Woodfields School - 1127142

PROVIDER ACCESS POLICY

Approved by SMT: 25 th May 2018	Approved by Staff: 8 th June 2018	Approved by Governors: N/A
Next Review date: Summer 2021	Person(s) responsible for review: SLT	

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships - through options events, assemblies and group discussions and taster events
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests Procedure

A provider wishing to request access should contact:

Lesley Kemp
Transition Coordinator
01263 820520
lkemp96rb@nsix.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

At Sheringham Woodfields we hold Transition events where providers are invited to come and set up a stall in our school hall and students and their parents have the opportunity to speak to a number of different people all in one place.

Please speak to our Transition coordinator to identify the most suitable opportunity for you.

Premises and facilities

Where appropriate, the school is able to make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. All students will be fully supported by a staff member. The school will also make available AV and other specialist equipment to

support provider presentations should this be necessary. This will all be discussed and agreed in advance of the visit with the Transition Coordinator/careers leader or a member of the senior leadership team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school which will be made available to students as appropriate